

Annex-I

Proposal of Promotion Rules for MBA 3.5-Years Program w.e.f Session 2015-2019

At the moment we are following promotion rules for four-year bachelor program. It is requested that following proposal be presented in the forthcoming meeting of SRC and approval be taken in anticipation of approval from different higher forums.

1.
 - a. At the end of the First Semester, a student must obtain a minimum 52.00 percent to be promoted to the Second Semester.
 - b. If a student is able to obtain 44.5 percent more but less than 52.00 at the end of First Semester he/she will be promoted to the second Semester on chance.
 - c. If a student obtains less than 44.5 percent at the end of First Semester, then he/she will not be able to avail the chance and he shall stand dropped from the roll of the Department.
2.
 - a. At the end of second Semester a student must obtain a minimum of 54.00 percent or Cumulative 52.00 percent to be promoted to the Third Semester.
 - b. If a student is not able to obtain 54.00 percent or Cumulative 52.00 percent in the second semester then he/she will be promoted to third semester on chance if he/she has not availed it during the 1st semester. If he/she has already availed the chance earlier he/she will be dropped.
3.
 - a. At the end of the third Semester, a student must obtain a minimum of 56.00 percent or 54.00 Cumulative percent to be promoted to the Fourth Semester.
 - b. If a student has not obtained the 56.00 percent or 54.00 Cumulative percent in third Semester then he/she will be promoted to fourth semester on chance if he/she has not already availed chance. If he/she has already availed the chance earlier he/she will be dropped.
4.
 - a. At the end of the fourth Semester, a student must obtain a minimum 58.00 percent or 56.00 Cumulative percent to be promoted to the fifth Semester.
 - b. If a student is not able to obtain 58.00 percent or 56.00 Cumulative percent the then he/she will be promoted to fifth semester on chance, if not already availed chance.
5.
 - a. At the end of the fifth Semester, a student must obtain a minimum 58.00 percent or 56.00 Cumulative percent to be promoted to sixth semester.
 - b. If a student has not obtained the 58.00 percent or 56.00 Cumulative percent he/she will be promoted to sixth semester on chance.
6.
 - a. At the end of the sixth Semester, a student must obtain a minimum 60.00 percent or 58.00 Cumulative percent to be promoted to the seventh Semester.
 - b. If a student has not obtained 60.00 percent or 58.00 Cumulative percent candidate will be promoted to seventh semester on chance, if not already availed the chance in fifth semester. However, student already on chance he / she will be considered dropped from the roll of the department.
7.
 - a. At the end of the seventh Semester, a student must obtain a minimum 61.0 percent or Cumulative 60 percent to be promoted to the next semester (*if required to complete the degree program*).

NOTE

- A. A candidate shall be considered pass if he / she successfully complete all the required degree courses and obtained an overall 61.0 percent between a period of SEVEN to ELEVEN semesters.
- B. If a student successfully completes all required degree courses but his / her percent is below 61.0 he / she shall be given ONE CHANCE to appear in a special examination (to be conducted by the departmental examination committee in which he / she will be offered maximum of 06 subjects of his /her choice to meet the required 61.0 Cumulative percent failing of which he /she shall be dropped out from his / her respective discipline.) The

special examination must be conducted within 30 days after issuance of notification / result of 7th semester by the relevant department. The concession availed by a candidate shall be reflected in the final transcript.

- C.** Failed courses of different semesters may be repeated at any time during the duration. The students who are unable to pass all the courses required for the degree may complete them in FOUR extra semesters (8th TO 11th). Provided that the student is not being dropped on any other reason. Minimum time limit to complete MBA 3.5 program is 07 semesters and maximum limit is 11 semesters. No student shall be allowed to continue his/ her study beyond 11 semesters.
- D.** A candidate shall be considered pass if he / she successfully complete all the required degree courses and obtains an overall percent of 61.00 between a period of SEVEN TO NINE semesters. If a student successfully completes all required degree courses but his / her percent is below 61.00, he / she shall be given ONE CHANCE to appear in a special examination (to be conducted by the departmental examination committee in which he / she will take maximum of 06 subjects of his /her choice to meet the required 61.00 cumulative percent. Failing of which he /she shall be dropped out from his / her respective discipline.) The special examination must be conducted within 30 days after issuance of notification / result of 7th semester by the relevant department. The concession availed by a candidate shall be reflected in the final transcript.
- E.** First chance is applicable only for 1st to 4th semester and second chance is only for 5th to 6th semester.
- F.** To facilitate the students who wish to have a 16 year education in Business, i.e. BBS, but had enrolled in MBA, an exit window will be open after completing four semesters successfully provided that the student has no failed course left and has a cumulative percent of 58.00. The student will have to apply after third semester of MBA so that they will be asked to do internship (non-credit S/U basis) in summer semester to be eligible for BBS. If the student adopts this option after fourth semester, he/ she will be offered internship (non-credit S/U basis) at that time.
- G.** Maximum number of repeat courses for a single student of degree program will not exceed 10% of the credit hours approved for the MBA 3.5 or BBS program (if percent comes in fractions, the fractions may be rounded off to the nearest percent).
- H.**
 - i. The candidate for the award of degree shall have to clear the grand viva /Comprehensive Oral Examination (COE) on satisfactory/unsatisfactory basis before the panel of examiners (based on the subjects/taught courses in the degree programme) after the successful completion of course work (all semesters).
 - ii. Panel of examiners shall be comprised of one external member on the core subjects and not more than five internal members on the core and allied subjects selected by the Chairman Examination Committee in consultation with Chairman of the Department/HOD.
 - iii. If an examinee fails to satisfy the panel of examiners through his performance, he shall be given not more than three chances of re-examination within four months with effect from the commencement of Grand Viva to clear this examination for the award of degree. In such a case, a candidate is unable to satisfy the panel of examiners after re-examination (in maximum chances), he shall have to pass a

"special semester" comprising of the courses (less than 24 credit hours) as decided by the panel for the award of the degree. After the successful completion of this semester the candidate once again shall appear before the panel for the last Grand Viva, failing which he shall not be entitled to hold the degree.