

Tender Document

PURCHASE OF FURNITURE & EQUIPMENTS FOR DEPARTMENT OF SPORTS SCIENCE AND PHYSICAL EDUCATION

Tender Opening Date: 19-01-2024



THE UNIVERSITY OF AZAD JAMMU & KASHMIR,
MUZAFFARABAD

King Abdullah Campus, Chattar Kallas, Muzaffarabad, Phone: 05822-962321

TERMS & CONDITIONS

- (i) Call Deposit Receipt (refundable) @ Rs.100,000/- in favour of the Director Finance & Planning must be attached with the quotation.
- (ii) Firms must have their own setup.
- (iii) All prevailing taxes must be included in the rates as per government rules/rates.
- (iv) Price quoted must be in Pak Rupees. Prices other than Pak Rupees shall not be considered.
- (v) The rates should be quoted on F.O.R. Muzaffarabad basis.
- (vi) Rates/Quotation must be valid for a period of 90 days.
- (vii) CDR of the firm will be confiscated if the firm failed/refused to provide the material on their quoted/approved rates, once the tender opened.
- (viii) Prior to issuance of the supply order the Purchase Committee may visit the firm to examine the setup/worth of the firm in the market.
- (ix) Tender must be supported with proof of sales tax and income tax registration certificates.
- (x) Supplier will be responsible to provide the material in the safest possible way on its own expense. University will not provide any labour for loading/unloading the material.
- (xi) Tenders which are not properly sealed/incomplete/conditional/received after due date will be rejected.
- (xii) The Purchase Committee reserves the right to reject the quotation(s) as per law (AJK PPRA).
- (xiii) In case the tender is not opened on the scheduled date due to any reason then the same will be opened on the next working day at the same time and place.
- (xiv) In the event of any dispute, the matters will be settled as per law.
- (xv) Last date for submission of bids is **19-01-2024 (09:30 a.m.)**. The bids shall be opened on same day at **10:30 a.m.** in the office of the Director Finance & Planning, Admin Block, King Abdullah Campus, Chattar Kallas.

Payment Schedule:





- a. All payments in Pak Rupees (through crossed cheque) after complete delivery and inspection report of technical committee.
- b. No advance payment will be made.

Deductions/Payment of Taxes:

- a. **General Sales Tax:** As per rule.
- b. **Income Tax:** As per rules (Firms which are not appeared on AJK Active Taxpayer List (ATL) will be considered as non filer)
- c. **Tajweed-UI-Quran Trust (T.Q.T)** @ Rs. 5/- per thousand.
- d. **Education Cess (EC)** @ Rs. 10% of income tax.
- e. **Kashmir Liberation Cess (KLC)** @ Rs. 1/- per thousand.
- f. **Stamp Duty (SD)** @ 0.25% of total amount.

Note:

- i. Comparison will be made on samples. Supply order will be issued after approval of the samples. In case samples are rejected, University will not responsible for any kind of payment.
- ii. Contract Agreement will be signed between the successful bidder and the University of AJ&K. Stamp Paper will be provided by the firm.

FURNITURE				
Sr #	Items with Specifications	Quantity	Unit Price	Total Price
01	Officer Executive Table with Side Rack. Size: 6s' x 3' or higher	01		
				
02	Officer Executive Revolving Chair	01		
				
03	VIP Visitor Chairs	06		
 				
04	Office Table Wooden made size (2.5'x 5'), three drawers on right side with three piece fully extendable channel and central locking system. Formica top, unbreakable metallic type handles.	01		

Sr #	Items with Specifications	Quantity	Unit Price	Total Price
05	<p>Computer Table</p> <p>W 42" x D18" x H30". A drawer on right side with three piece fully extendable channel and a tower CPU section under it. CPU section should start from floor with h 2.25", solid Sheeshum wood plinth pull on keyboard and mouse tray on left side with three piece fully extendable channel. Ever good look, filling section under keyboard tray with h 15" clear gap, made of high density 700 masa laminated sheet no. 104 with melamine sheet pressed at top on high density particle board and matching solid Sheeshum wood lapping.</p>	01		
06	<p>Officer Revolving Chair</p>	01		
07	<p>Computer Chair</p> <p>Revolving and tilting mechanism, with arms, top quality foam in seat and back</p>	01		
08	<p>Office/Visitor Chairs</p> <p>Double arms type, seat and back cushioned with top quality foam and project cloth, wooden Sheeshum</p>	03		
09	<p>Side Rack</p> <p>W 36" x D15" x H30", Shelf= 2 Made of high density 700 masa laminated sheet no. 104 with melamine sheet pressed at top on high density particle board and matching solid Sheeshum wood lapping</p>	01		
10	<p>File Cabinet (Steel)</p> <p>W 20" x D 22" x H 54" Steel used must be 22 gauge. Four drawers in three piece fully extendable steel channels. Strong metal bars in each drawer for file hanging. Drawers should move swiftly, quietly and will be able to sustain heavy load. Unbreakable metallic type handles</p>	01		
11	<p>White Boards</p> <p>Size: 4' x 8'</p>	02		

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MACHINERY/OFFICE EQUIPMENTS				
Sr #	Items with Specifications	Quantity	Unit Price	Total Price
01	<u>LAPTOP COMPUTER (HP/DELL OR EQV)</u> Intel Core i7, 12 th Generation RAM: 8GB or higher Hard Disk: 512GB SSD or higher Display: 15.6" HD Display, Camera, Bluetooth, WiFi With bag or Higher specifications	01		
02	<u>DESKTOP COMPUTER (HP/DELL OR EQV)</u> Processor: Intel Core i7 or higher, 3.6GHz or above. RAM: 16GB DDR4 or above. Hard Drive: 1TB (SATA 7200 RPM) or above. Display: 18.5 Inches or above. Optical Drive: DVDRW. LAN Port: RJ45, WiFi, Bluetooth, USB Ports Power Cables: Original (Good quality) Keyboard/Mouse: USB Wired or Higher specifications	01		
03	<u>PRINTER (HP OR EQV)</u> 1200 dpi or high 38 ppm or high Duplex/Network Printer With all cables. or Higher specifications	02		
04	<u>PHOTOSTAT MACHINES (RICOH OR EQV)</u> 30 CPM or higher With Duplex/ARDF and Trolley. or Higher specifications	01		
05	<u>MULTIMEDIA PROJECTOR (PANASONIC OR EQV)</u> Lumens: 4000 or higher Native Resolution: 800 x 600 Maximum Resolution: 1920 x 1200 Aspect Ratio: 4 : 3 Throw Ratio: 1.96 to 2.15 Lens: F = 2.56, f = 22.0 mm Lamp Life: 5000 hours or above or Higher specifications	01		

**Deputy Director Finance/
Secretary Central Purchase Committee**