|  |  |
| --- | --- |
|  | THE UNIVERSITY OF AZAD JAMMU & KASHMIR |

**Dossier submission Time line for TTS/Tenured Faculty**

The University of Azad Jammu & Kashmir has decided to follow the following time line for facilitation of TTS/ Tenured faculty.

1. **Annual self-assessment Report (TTS/ Tenured Faculty)**

Submission deadline 25th November

Meeting of DTRC on or before 01st December

Verification by HOD/ Chairperson 5th December

Submission to the Dean 10th December

Submission to the VC 15th December

Approval notification by Register 30th December

1. **Mid Probationary review (TTS Faculty)**

Dossier submission deadline Three months before 1st term appointment

DTRC Meeting within 2 weeks of submission

Submission to Dean within one week after DTRC

Submission to the VC within one week of the submission of dossier from Department

1. **Tenure Review (TTS Faculty)**

\*Submission of dossier to Registrar Office Three months before the end of 2nd term appointment

TRP Review 3-4 weeks

Selection Board within (4-6 weeks after receipt of TRP report)

1. **Tenure Review (Tenured Faculty)**

\*Dossier submission Three months before completion of 4th Year

 TRP Review 3-4 weeks after receipt of complete dossier

Selection Board within 4-6 weeks after receipt of TRP

 report

\*The concerned Chairperson/Director must submit TRP panel and email consents of subject experts (in sealed envelope) along with dossier to the Dean

|  |  |
| --- | --- |
| **Total marks obtained** |  |