# THE UNIVERSITY OF AZAD JAMMU & KASHMIR

**Self-Assessment Proforma submitted by Faculty Members**

**Appointed Under Tenure Track System for the Purpose of**

**Midterm / Tenure Review Proforma**

**Review Type**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Review Period**: From\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Section -A Personal Information*:**

1. **Basic Information** (CV is attached from Page \_\_\_\_\_\_\_ to \_\_\_\_\_\_)**:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Father Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TTS/Tenured Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Subject: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Joining (TTS/Tenured): \_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Academic Qualifications**

* Attested copies of the degrees are attached from Page \_\_\_\_\_\_\_\_ to \_\_\_\_\_\_.

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| **Degree** | **University** | **Subject**  (As mentioned on Degree) | **Date of Completion** |
| **Post Doctorate**  **(During TTS)** |  |  |  |
| **PhD** |  |  |  |
| In case of **PhD degree** obtained from a **Foreign University** or **Pakistani** **Private University**, **HEC’s Equivalence Certificate** is attached at Page-\_\_\_\_\_ | | | |
| M.Phil |  |  |  |
| M.Sc. |  |  |  |

***Section-B Teaching:***

1. **Courses Taught During the TTS Period:**

* Certificates from the concerned departments are attached from Page-\_\_\_\_\_\_ to \_\_\_\_\_.

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| **Sr. #.** | **Course Title (with Code)** | **Semester** | **Department** | **Credit Hours** | **Class**  (PhD / M Phil / M. Sc. / BS) |
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| **Total Credit Hours:** | | | |  | |

1. **Courses Developed/updated During the TTS period:**

* Evidences are attached from Page-\_\_\_\_ to \_\_\_\_\_.

| **Sr. #.** | **Course Title (with Code)** | **Semester** | **Department** | **Credit Hours** | **Class**  (PhD / M Phil / M. Sc. / BS) |
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| **Total Credit Hours:** | | | |  | |

1. **Research Supervision:** 
   * 1. **PhD’s Produced During the TTS Period:**

* Credit of only those students will be given, in which the faculty member was the Main Supervisor. However, the credit of Co-supervisor will only be awarded if the MS/PhD programs are not being run in the parent department.
* First/front page, signed supervisory committee page(s) of Theses and Result Notification of the below mentioned students are attached from \_\_\_\_\_\_ to \_\_\_\_\_\_.

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| **Sr. #.** | **Student’s Name** | **Registration No.** | **Session** | **Thesis Title** | **Year of Award of Degree** |
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|  | **Total No. of PhDs Produced during TTS Period:** | | | |  |

* + 1. **MPhil’s Produced During the TTS Period:**
* Credit of only those students will be given, in which the faculty member was the Main Supervisor. However, the credit of Co-supervisor will only be awarded if the M.S/PhD programs are not being run in the parent department
* First/front page, signed supervisory committee page(s) of Theses and Result Notification of the below mentioned students are attached from \_\_\_\_\_\_ to \_\_\_\_\_\_.

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| **Sr. #.** | **Student’s Name** | **Registration No.** | **Session** | **Thesis Title** | **Year of Award of Degree** |
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|  | **Total No. of MPhil Produced during TTS Period:** | | | |  |

* **No. of PhD students** currently under Supervision (As a main supervisor): \_\_\_\_\_\_\_\_\_
* **No. of MS / MPhil** students currently under Supervision (As a main supervisor): \_\_\_\_\_\_\_\_\_
* Certificate(s) from the concerned department(s) is/are attached from Page \_\_\_\_\_\_\_ to \_\_\_\_\_\_.

***Section C Research:***

1. **Research Projects:**

* Please mention the projects, undertaken as Principal Investigator (PI) or Co-Principal Investigator (Co-PI), with worth above Rs. Five Hundred Thousand i.e. 0.5 Million PKR).

1. **Completed Research Projects:**

* Documentary evidence are attached from Page \_\_\_\_\_ to \_\_\_\_.

| **Sr. #.** | **Project Title & Number** | **Role (PI / Co-PI)** | **Amount (in Million PKR)** | **Sponsoring Agency** | **Awarded for the Period** | **Date of Completion** |
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1. **Ongoing Research Projects:**

* Documentary evidence are attached from Page \_\_\_\_ to \_\_\_\_.

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| **Sr. #.** | **Project Title & Number** | **Role (PI / Co-PI)** | **Amount (in Million PKR)** | **Date of Agreement** | **Sponsoring Agency** | **Awarded for the Period** |
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1. **Industrial Linkage:**

* Only those projects / linkages shall be considered, wherein both the parties (GCUF and the concerned industry / organization) have significant share of facilities, responsibilities, and liabilities.
* Documentary evidences are attached from Page \_\_\_\_ to \_\_\_\_.

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| **Sr.#.** | **Project Title / Detail of Collaboration** | **Organization** | **Amount (in PKR)** | **Duration**  **(date to date)** | **Detail of Facilities being shared by the GCUF** |
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1. **Conferences, Seminars, Workshops Participated / Organized During the TTS period:**
2. **Participated:**

* Only those Conferences, Seminars or Workshops will be mentioned, in which the Faculty Member has participated as an Oral Presenter or Speaker.
* Certificate / Evidence / Printed Abstract of the Oral Presentation(s) are attached from Page \_\_\_\_\_\_\_ to \_\_\_\_\_\_\_.

| **Sr. #.** | **Conference Title** | **Organized by** | **Address** | **Date** | **Web-link of the event** | **Sponsoring Agency** |
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1. **Organized:**

* Certificate / Evidence are attached from Page \_\_\_\_\_\_\_ to \_\_\_\_\_\_\_.

| **Sr. #.** | **Conference Title with Duration** | **Organizing Role** (Chief Organizer ……………………) | **No. of Speakers / Presenters** | | **Sponsoring Agency** |
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| **International** | **National (other than UAJK)** |
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1. **Awards:**

* Certificates / Evidence are attached from Page \_\_\_\_\_\_\_ to \_\_\_\_\_\_\_.

| **Sr.#.** | **Title of the Award** | **Conferred on**  **(Date)** | **National / International** | **Awarding Organization / Agency** |
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1. **Publications (During the TTS Period):**

* Papers Published During the TTS Period in HEC Recognized Journals shall be accepted as per HEC policy;
* **Disclaimer** (For Appointment / Promotion to the Senior Positions i.e. Associate Professor or Professor):Only those Publications would be considered / counted as admissible under HEC’s Tenure Track Statutes, Guidelines and University Policies.
  + 1. **List of Research Papers, Published in Journals having Impact Factor:**
* First page of each publication (showing Publisher’s detail, publication date, title and list of authors) are attached from page-\_\_\_\_\_ to \_\_\_\_\_.

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| **Sr. #.** | **Name of Authors** | **Your Role** as (Corresponding Author / Co-Author – 1st upto 5th) | **Complete Name of**  **Journal and Address with ISSN** | **Title of the Publication** | **Vol. No. & Page No.** | **Publication Year** | Category as per HEC policy |
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| **Total Number of Publications:** | | | | | | |  |

* + 1. **List of Publications, published in Journals (other than Impact Factor Journals), Recognized by the HEC, in line with the provisions of Tenure Track Statutes / University Policies:**
* First page of each publication (showing Publisher’s detail, publication date, title and list of authors) are attached from page-\_\_\_\_\_ to \_\_\_\_\_.

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| **Sr. #.** | **Name of Authors** | **Your Role** as (Corresponding Author / Co-Author – 1st up-to 4th) | **Complete Name of**  **Journal and Address with ISSN (Print) No.** | **Title of the Publication** | **Vol. No. & Page No.** | **Publication Year** | **HEC Category**  (W / X / Y) |
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| **Total Number of Publications:** | | | | | | |  |

* + 1. **Book(s), Book Chapter(s) Authored / Edited, Published by International Publisher(s), Recognized by the HEC (having ISBN):**
* Copies of First pages (showing Publisher’s detail, publication date, title and list of authors) are attached from page-\_\_\_\_\_ to \_\_\_\_\_.

| **Sr. #.** | **Books Category** | **ISBN** | **Title of the Book** | **Year of Publication** |
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|  | Book(s), written as a Sole Author |  |  |  |
|  | Book Chapter(s) Published as Principal Author (1st and / or Corresponding Author) |  |  |  |
|  | Book(s) Authored as Main Author (First Author) |  |  |  |
|  | Book(s) Authored as Co-Author |  |  |  |
|  | Book(s) Edited as Main Editor |  |  |  |
|  | Book(s) Edited as Co-Editor |  |  |  |

* + 1. **Book(s), Book Chapter(s) Authored / Edited, Published by National Publisher(s), Recognized by the HEC (having ISBN):**
* Copies of First pages (showing Publisher’s detail, publication date, title and list of authors) are attached from page-\_\_\_\_\_ to \_\_\_\_\_.

| **Sr. #.** | **Books Category** | **ISBN** | **Title of the Book** | **Year of Publication** |
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|  | Book(s), written as a Sole Author |  |  |  |
|  | Book Chapter(s) Published as Principal Author (1st and / or Corresponding Author) |  |  |  |
|  | Book(s) Authored as Main Author (First Author) |  |  |  |
|  | Book(s) Authored as Co-Author |  |  |  |
|  | Book(s) Edited as Main Editor |  |  |  |
|  | Book(s) Edited as Co-Editor |  |  |  |

***Section D Other Specific Research Based Achievements:***

* Please mention other research-based achievements, which are not mentioned in Section 3 (such as Patents Registered, Prototype Development, Commercialization of your Intellectual Idea or your own Product, Editor of HEC recognized Journal, Community Services, providing Research Consultancy to an Organization etc., rendered by the Faculty Member during the TTS Period.
* Copies of Certificates / Notifications, issued by the Registrar / Administrative Offices are attached from Page-\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_.

| **Sr. #.** | **Achievement(s)** | **Details** |
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***Section E Administrative / Academic Administrative Assignments:***

* Please mention the administrative / academic administrative assignments, rendered by the faculty member during the TTS Period.
* Copies of Certificates / Notifications, issued by the Registrar / Administrative Offices are attached from Page-\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_.

| **Sr. #.** | **Assignment** | **Duration** |
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**Declaration:**

I, Dr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby solemnly declare that all the entries / information provided by me in this Self-Assessment Proforma, for Appointment / Promotion under TTS, is correct and true in all aspects. If it is found fake or having incorrect information, at any stage, the undersigned is liable for the penalty to be decided by the Competent Authority and my appointment may be cancelled.

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature of Faculty Member:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson of the Concerned Department

Comments/Recommendations by DTRC:

* + - 1. DTRC Member Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      2. DTRC Member Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      3. DTRC Member Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      4. DTRC Member Name & Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
      5. DTRC Convener/Chairperson/Director

Signature with Stamp:

Dean of the Faculty

The Vice Chancellor