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| **C:\Users\Admin\Desktop\LOGO HEC (PNG).png** | | **PROGRAM PROFORMA**  Quality Assurance Agency  Higher Education Commission, Government of Pakistan  Sector H-9, Islamabad, Pakistan | |
| **This proforma is to be filled for each degree program** | | | |
| **S.NO.** | **PARTICULARS** | | **DETAILS** |
|  | DEGREE PROGRAM TITLE (Annex copy of transcript & Degree) | |  |
|  | DEPARTMENT | |  |
|  | FACULTY | |  |
|  | UNIVERSITY | |  |
|  | PROVISION IN UNIVERSITY'S ACT  (Web link of the relevant page of Act/Charter) | |  |
|  | YEAR OF COMMENCEMENT (Web link of notification) | |  |
|  | NOC STATUS FROM HEC (Web link of NOC and also attached documents provided to seek NOC) | |  |
|  | Students’ Admission Rate (admitted students/total applications)  (Web link of approved policy) | |  |
|  | Students’ dropout rate  (total students failed to complete degree/total admissions) | |  |
|  | WHAT IS STATUTORY REQUIREMENT OF FREQUENCY OF BASR/ACADEMIC COUNCIL/BOS/BOF MEETINGS  (Web link of relevant page of Act/Charter and dates of meetings) | |  |
|  | TOTAL NO. OF PH.D. FACULTY (Web link of details as per template-A) | |  |
|  | TOTAL NO. OF M.S./M.PHIL. FACULTY  (Web link of details as per template-B) | |  |
|  | TOTAL NO. OF ENROLLED STUDENTS  (for Ph.D. program use template-C :  for M.Phil./MS program use template-D) | |  |
|  | PLAGIARISM POLICY  (Web link of approved policy) | |  |
|  | EXAMINATION POLICY  (Web link of approved policy) | |  |
|  | PUBLICATION POLICY FOR DEGREE COMPLETION  (Web link of approved policy) | |  |
|  | TOTAL NUMBER OF PUBLICATIONS IN LAST ONE YEAR (Web link of publication list of faculty & students) | |  |
|  | EVALUATION OF THESES  (Web link of approved policy) | |  |
|  | NUMBER OF DEGREES AWARDED  (Annex details as Template-E) | |  |

Note: All policies should be available on the website and the link should be readily available for the public and reviewers.

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**Registrar Dean Director QEC VC/Rector/Head of Institute**