THE UNIVERSITY OF AZAD JAMMU & KASHMIR
آزاد جموں و کشمیر یونیورسٹی

DEGREE BRANCH EXAMINATIONS DEPARTMENT

Admin Block, University Campus, Chehla Bandi, Muzaffarabad – 13100, A.K.

Contact # 05822-960400 / 05822-960416 / 05822-960477 Fax #: +92-5822-960478 / +92-5822-960437

Website: www.ajku.edu.pk

E-mail Address: controller@ajk.edu.pk / deputy.controller.degree@ajku.edu.pk

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APPLICATION FORM
Verification / Correction of Degree / Revised / Duplicate Degree

Name: (Block Letters) _____

_____ **(In Urdu)**

Father's Name: (Block Letters) _____

_____ **(In Urdu)**

CNIC No: [ ][ ][ ][ ][ ] - [ ][ ][ ][ ][ ][ ][ ] - [ ]

Verification of (✓) [ ] Degree [ ] DMC [ ] Result Intimation [ ] Merit/Position Certificate [ ] Gold Medal Certificate

Registration No. _____ **Roll No.** _____

_____ **Examination:** _____ Session:_____ Annual / Supply:_

_____ Term: _____

Marks / C.G.P.A. /O.P.M. Obtd: _____ Out of_____ Division / Grade_____ %age_____

Fee Deposited through Bank Draft /
Amount of Fee Deposited:_____(In Numbers)
Amount of Fee Deposited: _____ (In Words)
HBL Challan No._____ Date:_____
Bank Draft No._____ Date: _____

Contact No:
Mobile No:_____/_____
Telephone / Res. / Office No:_____/_____

E-mail Address:
Hotmail _____ Gmail _____
f _____ twitter _____

Address: _____
Post office / Post Code / _____
Village / Town / Sector / City / Permanent District: _____

I hereby declare that all the given particulars are correct:

Signature of the Candidate: _____ _____

(English) *(Urdu)*

A. Verification Requirements:

Enclosed i.e: Photocopy of Degree / DMC / Result Intimation **OR** Merit / Position Certificate & Gold Medal Certificate alongwith Photocopy of National Identity Card & Orignal HBL Challan / Bank Draft.

B. Correction Required / Revised Degree Requirements:

Correction required: (In English)	(In Urdu)
Instead of (In English)	(In Urdu)

Enclosed i.e: (Documently Proof of Correction **OR** Relevant Document)

C. Duplicate Degree Requirements:

Enclosed i.e: **1.** Photocopy of Degree / DMC / Result Intimation. **2.** Advertisment of 02 National News Papers.
3. Copy of Original F.I.R. **4.** Affidavit **5.** Orignal Bank Challan / Draft **6.** Photocopy of CNIC.

POSTAL ADDRESS / CORRESPONDENCE ADDRESS

Name: (Block Letters)	
Father Name: (Block Letters)	
C/O:	
Address: Post office / Post Code / Village / Town / Sector / City / District:	
Contact No:	

No. F-10-7/Admission/General//R&A/3050-96/2024. On the recommendation of the fee & funds committee, the Vice Chancellor, subject to the approval of the academic council / syndicate has been pleased to approve the Revised Fee Structure for Annual System as details laid down below.

Sr. #	Detail of Fee	Amount (Rs.)
13	Degree Before Convocation	8000/-
14	Change of Degree Pattern Fee (Old Design to New Design)	9000/-
15	Degree After Convocation	4000/-
16	Duplicate Degree	18000/-
22	Duplicate Merit / Position Certificate Fee	7300/-
28	Verification Fee of Degree / DMC / Result Intimation / Merit or Position Certificate / Gold Medal Certificate	3000/-
30	Foreign Degree Verification Fee (In Dollar $) through Foreign Verification Agencies.	175 $
31	Foreign Degree Verification Per Additional Degree	10$

The rates will be effective from 1st October, 2024

Important Instructions:
1. Fill this form correctly in light of your academic record.
2. Attach Original Fee Challan / Draft along with this form.
3. Attach photocopy of your Degree / Result Intimation / DMC. of which Verification is required.
4. Attach photocopy of your CNIC.