



The University of Azad Jammu & Kashmir

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For Office use only

Diary No: _____

Date: _____

NOC REQUEST FORM

**FOR PASSPORT/FOREIGN VISIT/APPLYING FOR JOB/
HAJJ/UMRAH/ZIARAT**

Instructions:

- i. Please provide the information requested below and attach the relevant documents.
- ii. Tick the relevant area in which NOC is required. Also attach relevant documents.
- iii. Submit the completed form to the Registrar Office through proper channel.

1. Name: _____ 2. Designation: _____
3. Department/Institute/Section: _____ 4. Date of Joining: _____
5. Employment Type: Permanent/Contract/Deputation: _____

<input type="checkbox"/>	Issuance/renewal of passport
<input type="checkbox"/>	Attending Seminar/Conference (Foreign): Venue: _____ From: _____ To: _____
<input type="checkbox"/>	Applying for Visit Visa: Country: _____ From: _____ To: _____
<input type="checkbox"/>	Applying for Job: Post: _____ Department/Organization: _____
<input type="checkbox"/>	Performing Hajj/Umrah/Ziarat: _____
<input type="checkbox"/>	Any Other purpose, please mention:

6. Purpose for which NOC is required, please tick the relevant box:

Signature of Applicant: _____

Date: _____

7. **Head of the Department/Section:** Recommended Not Recommended

Observations/Remarks: _____

Name: _____ Signature: _____ Date: _____

8. **Dean/In charge of the Section:** Recommended Not Recommended

Observations/Remarks: _____

Name: _____ Signature: _____ Date: _____

9. **Registrar:** Recommended Not Recommended

Remarks: _____

Name: _____ Signature: _____ Date: _____

10. **Decision of the competent authority:** Approved Not Approved

Remarks: _____

Name: _____ Signature: _____ Date: _____