THE UNIVERSITY OF AZAD JAMMU & KASHMIR, MUZAFFARABAD
(Directorate of Advance Study and Research)

Best Student of the Year in Academics ……..   **Application for Award**

Science Group

Instruction: The application form should be filled in properly and each part should be answered completely and accurately. The application should be submitted in **TWO copies**. The information requested should be either **typed** or **written** in black ink in block capitals. Where additional space is needed separate sheet may be attached in two copies.

Photograph
2″ x 2″

[**Personal Details**]

1.   Name: ………………………………………………………………..

2.   Father's Name: ………………………………………………………………..

3.   Date of Birth: ………………………………………………………………..

4.   Place of Birth: ………………………………………………………………..

5.   Domicile: ………………………………………………………………..

6.   N.I. Card No:

7.   Date of Admission: ………………………………………………………………..

8.   Class and Class No: ………………………………………………………………..

9.   Faculty/College: ………………………………………………………………..

10. Department/Institute: ………………………………………………………………..
     ………………………………………………………………..

11. Mailing address: ………………………………………………………………..
     ………………………………………………………………..

12. Home address: ………………………………………………………………..
     ………………………………………………………………..

13. Phone/Fax: ………………………………………………………………..

_____
Signature of the Candidate

[EVALUATION PROFORMA]

(1) <u>Academic Record</u> (Previous):

Maximum points: ◯

Sr. No.	Certificate /Degree	Institution Attended	Year	Marks			Points Secures [For office use]
				Obtained	*Total*	*%age*	
1.	S.S.C.						1 x % ÷ 100 =
2.	F.A/F.Sc.						2 x % ÷ 100 =
3.	B.A./B.Sc//B.Sc.(Hons)/ BBA/etc.						3/4* x % ÷ 100 =
4.	M.A./M.Sc/)/MBA/ MPA/M.Sc.(Hons /etc./M.Phil.						4/5* x % ÷ 100 =
						Total	

*Incase, the duration of course for programme of study is 3-4 years the %age of marks will be multiplied by 3 or 4 (graduate) or 4 or 5 (postgraduate).

(2) <u>Academic record</u> (Present):

2.1 *Punctuality*

Maximum points: ◯

Class	Year	Total Lectures			Points Secured (For office use)
		Attended	*Delivered*	*%age*	
M.Phil	First				7 x %÷100=
	Second				7 x %÷100=
M.A./M.Sc./MBA/ M.A/M.Sc.(Hons)	Final				6 x %÷100=
	Previous				5 x %÷100=
B.A./B.Sc./B.Sc.(Hons), BBA, etc.	Fourth				4 x %÷100=
	Third				3 x %÷100=
	Second				2 x %÷100=
	First				1 x %÷100=

Note*: Where semester/term system is involved, applicant is supposed to fillin-2-semester's marking in one year.*

2.2 <u>Behaviour/Attitude</u>

Maximum point ⑤

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
With Teachers				
With colleagues				
With Administration				
Total:				
Average:				

2.3 <u>Thesis/Research</u>

Maximum points: ⑤

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
Chairman				
Supervisor				
Total:				
Average:				

2.4 **Tests and Assignments**

Maximum points: (**5**)

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
Teacher-1				
Teacher-II				
Teacher-III				
Total:				
Average:				

……………………………………………………………………………………………

No. ……………………………….…..   Dated: …………………….…

Forwarded and recommended by:

Chairman/Director
Department/Institute of_____   ⬭ Office stamp

……………………………………………………………………………………………

Signature of the Members of Award Committee:

_____   _____
1-   (Member (Name & Signature)   2-   (Member (Name & Signature)

_____   _____
3-   (Member (Name & Signature)   4-   (Member (Name & Signature)

_____   _____
5-   (Member (Name & Signature)   6-   (Member (Name & Signature)

_____
7.   Chairman of the Committee

Date: ….…………….……

8.   Approved by:

_____
Vice Chancellor

Dated: ………..………..