

**THE UNIVERSITY OF AZAD JAMMU & KASHMIR, MUZAFFARABAD**  
**(Directorate of Advance Study and Research)**

**Overall Best Student of the Year in Academics .....  
(Science/Humanities)**

Application for Award



**D.A.E.P.R**

**Instruction:** The application form should be filled in properly and each part should be answered completely and accurately. The application should be submitted in **TWO copies**. The information requested should be either typed or written in black ink in block capitals. Where additional space is needed separate sheet may be attached in two copies.

Application for Award

Photograph  
2" x 2"

**[Personal Details]**

1. Name: .....
2. Father's Name: .....
3. Date of Birth: .....
4. Place of Birth: .....
5. Domicile: .....
6. N.I. Card No: 

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7. Date of Admission: .....
8. Class and Class No: .....
9. Faculty/College: .....
10. Department/Institute: .....
11. Mailing address: .....
12. Home address: .....
13. Phone/Fax: .....

\_\_\_\_\_  
**Signature of the Candidate**

**[EVALUATION PROFORMA]**

**(1) Academic Record (Previous):**

Maximum points:

Sr. No.	Certificate /Degree	Institution Attended	Year	Marks			Points Secures [For office use]
				Obtained	Total	%age	
1.	S.S.C.						$1 \times \% \div 100 =$
2.	F.A/F.Sc.						$2 \times \% \div 100 =$
3.	B.A./B.Sc/ /B.Sc.(Hons )/BBA/etc.						$3/4^* \times \% \div 100 =$
4.	M.A./M.Sc(/)/MBA/MPA/ M.Sc.(Hons)/ M.Phil. etc.						$4/5^* \times \% \div 100 =$
						<b>Total</b>	

*\*Incase, the duration of course for programme of study is 3-4 years the %age of marks will be multiplied by 3 or 4 (graduate) or 4 or 5 (postgraduate).*

**(2) Academic record (Present):**

**2.1 Punctuality**

Maximum points:

Class	Year	Total Lectures			Points Secured (For office use)
		Attended	Delivered	%age	
M.Phil	First				$7 \times \% \div 100 =$
	Second				$7 \times \% \div 100 =$
M.A./M.Sc./MBA/ M.A/M.Sc.(Hons)	Final				$6 \times \% \div 100 =$
	Previous				$5 \times \% \div 100 =$
B.A./B.Sc./B.Sc.(Hons), BBA, etc.	Fourth				$4 \times \% \div 100 =$
	Third				$3 \times \% \div 100 =$
	Second				$2 \times \% \div 100 =$
	First				$1 \times \% \div 100 =$

**Note:** Where semester/term system is involved, applicant is supposed to fillin-2-semester's marking in one year.

**2.2 Behavior/Attitude**

Maximum points: 5

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
With Teachers				
With colleagues				
With Administration				
<b>Total:</b>				
<b>Average:</b>				

**2.3 Thesis/Research**

Maximum points: 5

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
Chairman				
Supervisor				
<b>Total:</b>				
<b>Average:</b>				

## 2.4 Tests and Assignments

Maximum points: **5**

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
Teacher-I				
Teacher-II				
Teacher-III				
<b>Total:</b>				
<b>Average:</b>				

Maximum points: **5**

Grading:	Excellent	Very Good	Good	Average
Score	(5)	(4)	(3)	(2)
Best Debater (Urdu)				
Best Debater (English)				
Best Essay Writer (Urdu)				
Best Essay Writer (English)				
Best Player				
<b>Total:</b>				
<b>Average:</b>				

No. ....

Dated: .....

Forwarded and recommended by:

Chairman/Director  
Department/Institute of \_\_\_\_\_

Office stamp

**Signature of the Members of Award Committee:**

1- \_\_\_\_\_  
(Member (Name & Signature))

2- \_\_\_\_\_  
(Member (Name & Signature))

3- \_\_\_\_\_  
(Member (Name & Signature))

4- \_\_\_\_\_  
(Member (Name & Signature))

5- \_\_\_\_\_  
(Member (Name & Signature))

6- \_\_\_\_\_  
(Member (Name & Signature))

7. \_\_\_\_\_  
Chairman of the Committee

Date: .....

8. Approved by:

\_\_\_\_\_  
Vice Chancellor

Dated: .....