

UNIVERSITY OF AZAD JAMMU & KASHMIR

**Directorate of Finance & Planning
Admin Block, Chellah Campus,
Muzaffarabad.**

Purchase Section

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Tender No: F3-10/Procurement/2017



TENDER DOCUMENT

for the

**“Purchase of Machinery/Office Equipments,
Networking Material and Dais for
Classrooms”**

Submission Deadline & Tender Opening Date: 24-08-2017

Venue: Admin Block, Chellah Campus, Muzaffarabad

TERMS & CONDITIONS

NOTE: Bidders should read these conditions very carefully and comply strictly while sending their tenders. Afterwards no excuse/justification will be accepted / entertained. These instructions shall form the part of the tender and contract

- (i) Tender form shall be filled in ink or typed. No tender filled in Lead Pencil shall be considered.
- (ii) Call Deposit Receipt (CDR) @ 2% of total amount of bid (refundable) in favour of the Director Finance & Planning must be attached with the quotation/offer.
- (iii) Firms must have their own setup.
- (iv) The Purchase Committee reserves the right to increase/decrease the quantity, at any stage, and the supply order/contract will be issued subject to the availability of funds. Moreover, the items may be deleted.
- (v) All prevailing taxes are to be paid by the firms and must be included in the rates as per government rules/rates. Do not quote these taxes separately.
- (vi) Transportation/installation/training charges etc must be included in the rates. In this regard no claim, what so ever, shall be entertained separately.
- (vii) Price quoted must be in Pak Rupees. Prices quoted other than Pak Rupees shall not be considered.
- (viii) All required documents must be provided at the time of submission of quotation.
- (ix) Relevant literature, manuals shall be supplied alongwith the machinery/equipments (Where necessary/applicable).
- (x) Rates shall be written very clearly and there should not be errors and/or over-writings. Corrections, if any, should be made clearly and initiated with a signature, who is signing the tender.
- (xi) The rates should be quoted on F.O.R. Muzaffarabad basis.
- (xii) The contractor shall not assign or sublet his contract or any substantial part thereof to any other agency.
- (xiii) Rates must be valid for a period of 90 days or till the completion of work and final payment, whichever is more.
- (xiv) Prices quoted should be firm and final inclusive of all taxes. Bidders should note that if taxes or duties etc, alter or levied by the Government during the contract it would be the responsibility of the firm.
- (xv) **CDR of the firm will be confiscated if the firm failed/refused to provide the material on their quoted/approved rates, once the tender open. Moreover, if the supplier failed to commence the supply of items as per terms & conditions lay down in supply order, CDR will also be forfeited.**
- (xvi) Prior to issuance of the supply order the Purchase Committee may visit the firm to examine the setup/worth of the firm in the market.

- (xvii) Detailed specifications are given in this tender document. Firms are asked to quote the prices according to the specifications.
- (xviii) Tender must be supported with proof of sales tax and income tax registration certificates.
- (xix) Supplier will be bound to provide sales tax return; otherwise, whole GST will be deducted from the claim. Payments will remain pending till the provision of GST return, in this regard no justification/excuse will be entertained
- (xx) Supplier will be responsible to provide the material in the safest possible way on its own expense. University will not provide any labour for loading/unloading the material.
- (xxi) The goods must be new and in company sealed packing. Refurbished goods or broken seal goods will not be accepted.
- (xxii) The machinery and equipments shall be securely boxed and protected from mechanical damage, moisture etc, suitable for both storage and transit according to the nature of the items.
- (xxiii) The firm supplying the items/equipments will demonstrate the operation/working of the equipments to the satisfaction of the quarter concerned and provide training if needed. No extra charges will be paid on this account.
- (xxiv) Incomplete and conditional tenders will be rejected.
- (xxv) The Purchase Committee reserves the right to accept any tender, **not necessarily the lowest**, reject any tender without assigning any reason(s) and accept tender for all or anyone.
- (xxvi) The evaluation will be based on the comparison, specifications/model/makes and expiry. Purchase Committee reserves the right to choose the specifications/models/makes at its discretion.
- (xxvii) For furniture & fixture, the comparison totally based on samples and not on rates. The Purchase Committee examined the samples of furniture before final recommendations, which should not necessarily the lowest.
- (xxviii) Tender must be enclosed in a properly sealed “**bigger envelope**” and name of the bidder clearly marked on the envelope.
- (xxix) The tenderer shall sign and stamp the tender form at each page including terms & conditions pages.
- (xxx) In case the tender is not opened on the scheduled date due to any force de majeure then the same will be opened on the next working day at the same time and place.
- (xxxi) The supplier/contractor will be bound to abide by all rules & regulations/instructions/directions mentioned in the supply order.
- (xxxii) Further personal canvassing or recommendation or unauthorized practices for getting the contract will also disqualify the bidders.
- (xxxiii) Bids received after due date and which are not properly sealed will be rejected and returned unopened to the bidder.
- (xxxiv) Tenderer which propose any alterations in the conditions specified will be rejected.
- (xxxv) In the event of any dispute, the legal matter shall be subjected to the jurisdiction of AJ&K.
- (xxxvi) Last date for submission of bids is 24-08-2017. The bids shall be opened in the presence of the bidders’ representatives, if any, on same day at 12:30 p.m. in the office of the Director Finance & Planning, Chellah Campus, University of Azad Jammu & Kashmir Mzd.

MACHINERY/OFFICE EQUIPMENTS

Sr #	Items with Specifications	Quantity	Unit Price	Total Price
Router for Internet (Cisco, Huawei or Equivalent)				
01	<p>Note: <u>Mention the brand name and model very clearly</u></p> <p>Memory: DRAM: Default 1GB, Maximum 02GB Flash RAM: Default 256MB, Maximum 04GB</p> <p>GE Optical Module: Onboard 02 SFP Ports (Over subscribed for 1GBE Module)</p> <p>Power Supply: Dual Power Supply</p> <p>Capacity: Fast Switching 833Kpps/256 Mbps</p> <p>Protocols/Features:</p> <ul style="list-style-type: none"> • Data Stack IPv4/IPv6 • IPv4 features with scalable routing protocols • RIPv1/v2 • OSPF v2/v3 • IS-IS • BGPv4, iBGP, eBGP • MP-BGP • Support IPv6 routing features • QoS Scheduling Mechanisms including PQ,WFQ and WRED for congestion avoidance • MPLS feature both on IPv4&v6 • Maximum number of routing prefix support • IPv4 ACL and IPv6 ACL, Policy based routing bandwidth limitation (CAR) • Tunneling Protocol (GRE, Multipoint GRE, IPv4 and IPv6 • IPv4 & v6 Multicast • Radius, AAA, SNMP v1, v2, v3, Secure SSH v2, HTTPS • VLAN, NAT/PAT, MD5, SHA Authentication Support <p>OR Equivalent/Higher Specifications</p> <p><u>Other Specifications (if any)</u></p>	01		
Acid Batteries				
02	180 Ampere (Phoenix) with Accessories and Terminals	02		
03	110 Ampere/12V (AGS/Phoenix/Volta) with Accessories and Terminals	04		
04	150 Ampere/12V (AGS/Phoenix/Volta) with Accessories and Terminals	08		
Electric Water Cooler (CANNON/NATIONAL/GOLDSTAR/SUPER ASIA/ Or Equivalent)				
05	60 Liters / 65 Liters	03		

FURNITURE & FIXTURE

<i>Sr #</i>	<i>Items with Specifications</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Total Price</i>
Note: Bidders shall be bound to provide the sample of required item. The Purchase Committee may examine the quality of the sample before issuance of supply order. Comparison shall be made on the basis of samples.				
Dais for Classroom				
01	Dais/Lecture Stand for Classroom	20		



NETWORKING MATERIAL

For Department of Examinations (Tabulation Section)

<i>Sr #</i>	<i>Items with Specifications</i>	<i>Quantity</i>	<i>Unit Rate</i>	<i>Total Price</i>
01	<u>Patch Panels</u> 24Port 3M, with 3M Cat -6 UTP I/O and complete mount kit	01 No		
02	<u>Cabinet</u> 12U, Wall mount cabinet double section with complete mount kit (Including Rawal Bolts)	01 No		
03	<u>UTP Cable</u> CAT-6, 3M (1000 feet each role)	01 Roll		
04	<u>UTP Patch Cords</u> CAT-6, 3M, 3 Feet	24 Nos		
05	<u>I/O's with Single Face Plate and Back Boxes.</u> CAT-6, 3M	24 Nos.		
06	<u>Duct</u> Adam Je 40x40	04 Lengths		
07	<u>Duct</u> Adam Je 25x38	14 Lengths		
08	<u>Connector</u> RJ45, 3M	100 Nos		
09	<u>Complete Installation</u> LAN deployment service charges of drilling, ducting, cable laying, punching & termination of I/Os	1000 Feet		

For Girls Hostel (Chellah Campus)

<i>Sr #</i>	<i>Items with Specifications</i>	<i>Quantity</i>	<i>Unit Rate</i>	<i>Total Price</i>
01	<u>Fiber Optic Cable</u> Single mode, 4 core	400 Feet		
02	<u>Transceiver</u> 1000 base, LX SFP	02 Nos.		
03	<u>Fiber Patch Cord</u> Single mode, For termination at 1000 base LX SFP	02 Nos.		
04	<u>Network Switch</u> Cisco, SF 300-24, 24 ports 10/100 + 4 gigabit ports. SFP and 02 SFP ports managed switch with complete mount kit.	01No		
05	<u>Patch Panels</u> 24Port, 3M with complete mount kit	01 No		
06	<u>Cabinet</u> 12U, double section, with complete mount kit	01 No		
07	<u>Fiber pigtails</u> Single mode for splicing	02 Nos		
08	<u>UTP Cable</u> CAT-6, 3M, Molex (1000 feet each roll)	01 Roll		
09	<u>Duct</u> Adam Je 40x40	04 Lengths		
10	<u>Duct</u> Adam Je 25x38	08 Lengths		
11	<u>I/O's with Single Face Plate and Back Boxes.</u> CAT-6, 3M	24 Nos.		
12	<u>UTP Patch Cords</u> CAT-6, 3M, 3 Feet	24 Nos		
13	<u>OFDF (Optical Fiber Distribution Frame)</u> 6 Ports. Rack mounted. With complete mount kit	01 No		
14	<u>Steel Screws</u> 08 No. ½ inch	02 Boxes.		
15	<u>Connector</u> RJ45, 3M	100 Nos		
16	<u>Jl Pipe with Sockets</u> ¾ inch	04 Lengths		
17	<u>Nut Bolt</u> 3 Inch and 2 Sum	06 Nos		
18	<u>Washals</u> For 2 Sum Bolts	06 Nos		
19	<u>Complete Installation</u> LAN deployment service charges of ducting, laying and punching.	1000 Feet		
	Fiber Optics splicing			
	Fiber Optics deployment, laying using Jl Pipe, digging upto 2 feet	400 Feet		

For Boys Hostel (Chellah Campus)

<i>Sr #</i>	<i>Items with Specifications</i>	<i>Quantity</i>	<i>Unit Rate</i>	<i>Total Price</i>
01	<u>Fiber Optic Cable</u> Single mode, 6 core	800 Feet		
02	<u>Transceiver</u> 1000 base, LX SFP	02 Nos.		
03	<u>Fiber Patch Cord</u> Single mode, For termination at 1000 base LX SFP	03 Nos.		
04	<u>Network Switch</u> Cisco, SF 300-24, 24 ports 10/100 + 4 gigabit ports. SFP and 02 SFP ports managed switch with complete mount kit.	01No		
05	<u>Patch Panels</u> 24Port, 3M with complete mount kit	01 No		
06	<u>Cabinet</u> 12U, Wall mount, double section, with complete mount kit	01 No		
07	<u>Fiber pigtaills</u> Single mode for splicing	04 Nos		
08	<u>UTP Cable</u> CAT-6, 3M, Molex (1000 feet each role)	01 Roll		
09	<u>Duct</u> Adam Je 40x40	02 Lengths		
10	<u>Duct</u> Adam Je 25x38	10 Lengths		
11	<u>I/O's with Single Face Plate and Back Boxes.</u> CAT-6, 3M	24 Nos.		
12	<u>UTP Patch Cords</u> CAT-6, 3M, Molex, 3 Feet	24 Nos		
13	<u>OFDF (Optical Fiber Distribution Frame)</u> 6 Ports. Rack mounted. With complete mount kit	02 Nos		
14	<u>Steel Screws</u> 08 No. 1/2 inch	02 Boxes.		
15	<u>Connector</u> RJ45, 3M	100 Nos		
16	<u>Nut Bolt</u> 3 Inch and 2 Sum	04 Nos		
17	<u>Washals</u> For 2 Sum Bolts	04 Nos		
19	<u>Complete Installation</u> LAN deployment service charges of ducting, laying and punching.	1000 Feet		
	Fiber Optics splicing			
	Fiber Optics deployment, laying, digging upto 2 feet using security tape	800 Feet		

**Deputy Director Finance/
Secretary Central Purchase Committee**